

Public Document Pack



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10 November 2014

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **REGULATORY COMMITTEE** will be held in the Council Chamber at these Offices on Tuesday 18 November 2014 at 10.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Jemma Duffield on (01304) 872305 or by e-mail at jemmaduffield@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", written over a white background.

Chief Executive

Regulatory Committee Membership:

Councillor B W Butcher (Chairman)
Councillor B Gardner
Councillor P S Le Chevalier (Vice-Chairman)
Councillor S C Manion
Councillor R J Thompson

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointment of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Pages 6 - 8)

To confirm the attached Minutes of the meeting of the Committee held on 16 September 2014.

5 **FEES AND CHARGES 2015/16** (Pages 9 - 28)

To consider the attached report of the Director of Governance.

6 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 29)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

7 **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - APPLICATION FOR A DRIVERS LICENCE** (Pages 30 - 34)

To consider the report of the Licensing Team Leader.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Jemma Duffield, Democratic Support Officer, telephone: (01304) 872305 or email: jemmaduffield@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

DOVER DISTRICT COUNCIL

LICENSING OF DRIVER, VEHICLES AND OPERATORS

PROCEDURE FOR HEARINGS BEFORE COMMITTEE

1. Applicant introduced to all Members and Officers Chairman
2. Applicant advised of reason for hearing and procedure to be adopted Chairman
3. Applicant asked to confirm receipt of the following documents: Legal Advisor
 - Agenda item relating to the case
 - Council's policy guidelines
 - Procedure to be adopted during the hearing
4. The District Licensing Officer's case to be summarised and issues identified. DLO
5. District Licensing Officer/representative may call witnesses (including the Licensing Officer). Each witness in turn: DLO
 - (i) gives evidence
 - (ii) may be questioned by Applicant/Applicant's representative
 - (iii) may be questioned by Members
 - (iv) may, if necessary, be re-questioned by the District Licensing Officer
6. Applicant's case to be summarised and issues identified (including whether he/she accepts the facts or wishes to correct them). Applicant/Applicant's representative
7. Applicant/Applicant's representative may call any witnesses (including the Applicant him/herself). Each witness in turn: Applicant/Applicant's representative
 - (i) gives evidence
 - (ii) may be questioned by District Licensing Officer/representative
 - (iii) may be questioned by Members
 - (iv) may, if necessary, be re-questioned by the Applicant/Applicant's representative
8. Further questions may be asked of any of the parties or any witnesses with a view to obtaining further information or clarification. Members
9. District Licensing Officer's makes final submission. DLO
10. Applicant makes final submission Applicant

- | | | |
|------|--|----------|
| 11. | Resolution to consider matter in private.
Applicant/representative, Licensing Officers, police and other witnesses, press and public leave the room. Clerk and Legal Officers may be invited to remain. | Members |
| 12. | Members consider their decision. If Members require any further information from any party or any further evidence, all parties are recalled. Any Member who has not been present during the whole of the proceedings must not participate in decision making. | Members |
| 12A. | Any legal advice given in private will be summarised to the Applicant. | Legal |
| 13. | All who have retired return and are informed of the decision. In the event of a decision for refusal, suspension or revocation of the application, the applicant is advised that he/she has the right of appeal through the Magistrates Court and then to the Crown Court. | Chairman |

NOTES

1. The opportunities afforded in this procedure for the parties, their representatives and Members to ask questions are opportunities to do just that. The person given the right to ask questions will not be allowed to use this right as an opportunity to make statements.
2. Members of the Sub-Committee are, as a general rule, expected to ask questions of the various parties in accordance with the procedure. However, circumstances may arise where it is desirable for a Member to seek immediate clarification of a point made by a witness or by a party during the course of giving evidence, answering questions being put to him by another party or, making a submission. This should be permitted by the Chairman provided that the question is relevant and is conducive to the proper conduct of the hearing. Where additional questions are permitted after the Applicant's case has been summed up, the Applicant/Applicant's Representative will always be given the right of final reply.
3. Under no circumstances must the parties or their witnesses offer Members of the Sub-Committee information in the absence of the other party. Similarly, Members must not attempt to illicit information from any party to the hearing in the absence of the other. These are essential requirements of the proper application of the rules of natural justice.
4. The Chairman may vary this procedure as circumstances require but having full regard to adhere to the rules of natural justice.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Minutes of the meeting of the **REGULATORY COMMITTEE** held at the Council Offices, Whitfield on Tuesday, 16 September 2014 at 10.00 am.

Present:

Chairman: Councillor B W Butcher

Councillors: P S Le Chevalier
S C Manion
R J Thompson

Also present: Mrs K Lock
Mr G Lock
Driver

Officers: Senior Solicitor
Licensing Team Leader
Democratic Support Officer

7 APOLOGIES

An apology for absence was received from Councillor B Gardner.

8 APPOINTMENT OF SUBSTITUTE MEMBERS

There were no substitute Members appointed.

9 DECLARATIONS OF INTEREST

Councillor P S Le Chevalier declared a Voluntary Announcement of Other Interests in Minute No 13 by reason that the applicant was known to him in his previous occupation and withdrew from the meeting for the consideration of this item.

10 MINUTES

The Minutes of the meetings of the Committee held on 28 February 2014, 28 March 2014 and 29 July 2014 were approved as a correct record and signed by the Chairman.

11 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 - APPLICATION FOR STREET TRADING CONSENT

The Committee considered an application by Mrs Kim Lock of KB Trading to trade from a converted vehicle in New Bridge, Dover. The application was to sell speciality teas, coffees and pastries (locally sourced) Monday to Friday 09:30 to 15:00 hours. The Licensing Team Leader advised the Committee that a 28 day consultation was conducted with notices posted to properties in the vicinity of the proposed site and consultation with the statutory authorities and various internal Council departments. One representation was received from Best Western Plus Dover Marina Hotel and Spa, objecting to the application.

With the consent of the Committee, the applicant presented members with photos of the vehicle and additional comments from seven local businesses in support of the application. The applicant advised the Committee that a leaflet stand would be installed in the vehicle to display maps and local attractions and having lived in the

area all of her life, she would have the opportunity to share her local knowledge with tourists.

In accordance with the approved procedure the Committee withdrew from the meeting to consider its decision. Upon resuming the meeting it was

RESOLVED: (a) That the application by Mrs K Lock for Street Trading Consent to trade from a converted vehicle selling speciality teas, coffees and pastries, Monday to Friday 09:30 to 15:00 hours be approved for an initial period of six months and;

(b) That the Licensing Team monitor the business for that period and subject to there being no issues, the Licensing Team Leader be authorised to extend the licence for an additional six months.

12 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor S C Manion, duly seconded and:

RESOLVED: That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the items to be considered involve the likely disclosure of exempt information as defined in the paragraph of Part I of Schedule 12A of the Act.

13 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - REVIEW OF DRIVER'S LICENCE

The Committee considered the report of the Licensing Team Leader in which a review of a hackney carriage and private hire driver's licence was required in accordance with the Dover District Council Hackney Carriage and Private Hire Licensing Policy 2013-16 in order to determine the suitability of the driver as a fit and proper person in accordance with the Local Government (Miscellaneous Provisions) Act 1976. The review was necessary following the applicant's involvement in a number of road traffic incidents since the issue of his licence on 12 March 2014.

In accordance with the approved procedure Members offered the driver the opportunity to present evidence concerning the circumstances surrounding the incidents and a detailed account of each incident was given to Members.

The Committee withdrew to consider its decision and upon resuming the meeting the Senior Solicitor explained that she had advised the Committee in relation to the Local Government (Miscellaneous Provisions) Act 1976, in particular section 61 and the powers available to the Committee in relation to suspension or revocation of hackney carriage and private hire drivers' licence.

It was the view of the Committee, having given due regard to the evidence, that the number of incidents the driver had been involved in during such a short amount of time was a matter of concern as to his suitability as a fit and proper person and therefore:

- RESOLVED: (a) That, in accordance with section 61(1)(b) of the Local Government (Miscellaneous Provisions) Act 1976, the driver's hackney carriage and private hire licence be suspended on the grounds of "any other reasonable cause" pending the successful passing of the DSA test.
- (b) That, in the interests of public safety, the suspension shall have immediate effect in accordance with s.61(2B) of the Local Government (Miscellaneous Provisions) Act 1976.
- (c) That the cost of the DSA test shall be met by the Local Authority on one occasion with the cost of any necessary re-takes being met by the driver.

(Councillor P S Le Chevalier, in accordance with his earlier declaration of a Voluntary Announcement of Other Interests, withdrew from the meeting for the consideration of this item.)

The meeting ended at 12.26 pm.

Subject:	FEES AND CHARGES 2015/16
Meeting and Date:	Licensing Committee – 26 November 2014 Regulatory Committee – 18 November 2014 Cabinet (for information) – 5 January 2015 (part of larger report)
Report of:	David Randall, Director of Governance
Portfolio Holder:	Councillor N Collor, Portfolio Holder for Access and Property Management
Decision Type:	Non- Executive
Classification:	Unrestricted

Purpose of the report: This report has been prepared in order to obtain formal approval for the levels of fees and charges (F&Cs) for the financial year 2015/16. These revised F&Cs will be included in the budget estimates for 2015/16.

- Recommendation:**
1. The Licensing Committee approve the Fees and Charges for 2015/16 as set out in Appendix 3
 2. The Regulatory Committee approve the Fess and Charges for 2015/16 as set out in Appendix 4.
 3. Members approve the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined.
 4. Members approve the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis.
 5. That the Head of Regulatory Services is authorised to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting Government guidance and it has not been possible to set a fee level at this stage.
 6. That the Head of Regulatory Services be authorised in consultation with the Director of Governance and the Director of Finance, Housing and Community to make minor adjustments to the fees and charges as necessary
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1. Summary

- 1.1 The Council's constitution specifies that F&Cs shall be reviewed annually. In order to meet this requirement all Directors have been asked to review the F&Cs within their areas of responsibility and to produce recommended levels for 2015/16.
- 1.2 Fees and charges for all licenses remain unchanged from 2014/15.

2. Introduction and Background

- 2.1 The Council's constitution specifies that F&Cs shall be reviewed annually.
- 2.2 The level of Member approval required is dependent upon the types of F&Cs raised and therefore reports have to be submitted to:
- Licensing Committee
 - Regulatory Committee
 - Planning Committee (for information only)
 - Cabinet
- 2.3 In order to meet this requirement it is proposed to submit the following reports:
- Licensing Committee - Report to meeting on 26 November 2014 of all F&Cs to be set by the Licensing Committee.
 - Regulatory Committee – Report to meeting on 18 November 2014 of all F&Cs to be set by the Regulatory Committee.
 - Planning Committee – Report (for information) to the meeting on 13 November 2014 of all F&Cs relevant to the Planning Committee.
 - Cabinet – Report to the meeting on 5 January 2015 of all F&Cs, but seeking specific approval of those F&Cs set by Cabinet.
- 2.4 Members are reminded that in 2004/05 a Member and Officer review group developed a framework of broad guidelines to be considered in formulating proposals for F&Cs.
- 2.5 A copy of the checklist produced at that time and since updated to maintain currency, has been circulated to all Service Directors and to all officers considering F&Cs so that a rigorous and consistent approach is taken. A copy is attached at Appendix 1.
- 2.6 As in previous years, in order to assist Members, the data on F&Cs has been tabulated into a standard format that has been used for Appendices 3 and 4.

Detail and Narrative (Columns 2 & 3)

These give a brief summary of the type of service being provided.

Set by Government (Column 4)

This indicates whether a charge is "Statutory" or not. If a charge is "Statutory" then it is effectively set by Government and although formal Member approval is still sought, there is little or no scope to make changes.

2014/15 Charge Inc VAT (Column 5)

The charge has been provided inclusive of VAT for two reasons. First, it shows what the customer will actually pay and is therefore more meaningful.

Second, charges for some services, especially those such as car parking, which are not simply a direct recovery of costs, are set at a level, inclusive of VAT, based on

the appropriate market level. The VAT is therefore a deduction from the amount of charge retained by DDC and is not a key factor in determining the appropriate charge. Members are asked to approve this approach.

2014/15 Total Expected Income ex VAT (Column 8)

This gives a broad indication as to how much income DDC will receive and has been included to provide Members with a sense of the relative importance of individual charges. It may therefore save Members from debating the merits of an increase in a charge level, where the overall amount of income is not significant.

In some cases, the level of use is very low, or infrequent, or the service has only recently been introduced and so no level of income has been included.

2015/16 Proposed Charge Inc VAT (Column 9)

This is the recommended charge for 2015/16 and will, subject to Members' approval, be included in the 2015/16 budget.

Reason for the Change in Charges (Column 12)

This provides Members with a brief explanation for the change. This will often be due to inflation or "catch up" inflation if the increase has been previously deferred until it can be made to a sensible rounded figure.

In some instances guidance may still be awaited from Government as to the basis upon which F&Cs should be set. In these cases it has not always been possible to set a fee level, Member's approval is sought to enable officers to adopt such fees at or close to government directed levels without a further report.

Service Manager and Portfolio Holder (Columns 13, 14)

These show the responsibilities for specific F&Cs.

Significant Charges

To assist Members the more significant charges (generating over £3,000 per annum) are highlighted in bold text.

3. Identification of Options

- 3.1 The recommended figures for consideration by Members are included in the Appendices. Members may approve these proposed figures.
- 3.2 Members may propose and approve alternative figures with reasons recorded for their decisions.

4. Evaluation of Options

4.1 The recommended fees and charges take into account the actual cost of providing the service and seek to ensure full cost recovery. This is the recommended approach due to the need to maximise income at a time of grant cuts and council tax freezes.

4.2 Members should also take into account the checklist of issues to consider (at Appendix 1) when reviewing the fees and charges included in the subsequent Appendices.

5. **Resource Implications**

See Appendices.

6. **Corporate Implications**

6.1 Comment from the Director of Finance, Housing and Community (linked to the MTFP): Finance have been involved in the production of this report and have no further comment to make. CB

6.2 Comment from the Solicitor to the Council: The Senior Solicitor has been consulted in the preparation of this report and has no further comment to make.

6.3 Comment from the Equalities Officer: This report does not specifically highlight any equalities implications however, in discharging their responsibilities members are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>.

6.4 Other Officers (as appropriate):

7. **Appendices**

Appendix 1 – Fees and Charges checklist

Appendices 3 & 4 – Schedule of recommended F&Cs

Contact Officers: Rebecca Pordage, Licensing Team Leader and Charlotte Buss, Accountancy Assistant

Fees and Charges Checklist

Corporate and Service Objectives

Are links made between charges and our corporate and service objectives and are we able to use charges to help deliver these objectives?

Users of the Service

Is there sufficient understanding of our service users and their needs and wishes?

Have we considered different pricing to specific target groups and has the potential impact of charges or the changes to existing charges been assessed?

Ensure that you consider the potential diversity and equality issues and where necessary consider and document any issues and mitigation.

Comparison with other providers

Is there a complete picture of competition and providers of similar services – including other Local Authorities?

Consultation

Has the relevant Portfolio holder been consulted and do charges meet with their aspirations and requirements?

Is wider community consultation appropriate for any of your charges? Has it been undertaken?

Performance Management

Are the principles for charges clearly defined and are clear targets set and monitored. Do we have a clear picture of what is a success?

Financial Considerations

Is the charge at a level to fully recover all costs or if is subsidised - why?

Have we considered all services for which we can / should charge a fee?

Are there any fees that we charge, that have not been included in the schedule?

Are we being radical in our approach to charging and are our charges cost effective?

Corporate Income Policy

Please ensure you adhere to the main principals of the Corporate Income Policy when setting your fees and charges.

Legal Considerations and Other Guidance

Does the Council have the power to levy the charges. Is there any ministerial or other guidance that should be taken into account?

Customer Access Review

Consider whether the CAR for your service includes any issues for specific fees.

				2014/15	2014/15		2014/15	2015/16	2015/16	2015/16					
Service	Detail	Narrative	Set by Government? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14	
Licensing	Personal Licences	Grant or Renewal	Y	£37	Statutory Fee set by Government	N	£3,293	£37	Statutory Fee set by Government	£3,441	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Personal Licences	Change of Name or Address	Y	£10.50		N	£210	£10.50		£178.50	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Personal Licences	Theft, Loss etc	Y	£10.50		N	£0	£10.50		£21	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Theft, Loss etc	Y	£10.50		N	£0	£10.50		£10.50	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Change of Name or Address	Y	£10.50		N	£0	£10.50		£21	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Change of Club Rules	Y	£10.50		N	£0	£10.50		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Vary DPS	Y	£23		N	£1,449	£23		£1,564	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Transfer Licence	Y	£23		N	£391	£23		£460	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Interim Authority	Y	£23		N	£0	£23		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Notification Interest	Y	£21		N	£0	£21		£42	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Provisional Statement	Y	£315		N	£0	£315		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Minor Variation	Y	£89		N	£623	£89		£801	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band A	Y	£100		N	£700	£100		£800	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band B	Y	£190		N	£1,900	£190		£1,900	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band C	Y	£315		N	£630	£315		£315	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band D	Y	£450		N	£450	£450		£0	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band E	Y	£635		N	£635	£635		£1,270	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Annual Fee NDR Band A	Y	£70		N	£5,880	£70		£5,950	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Annual Fee NDR Band B	Y	£180		N	£49,500	£180		£50,040	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Annual Fee NDR Band C	Y	£295		N	£10,325	£295		£10,620	0%	Income based on previous year	D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Annual Fee NDR Band D	Y	£320	N	£3,200	£320	£3,200	0%		D Croucher	Cllr Collor			
Licensing	Premises & Club Licences	Annual Fee NDR Band E	Y	£350	N	£5,250	£350	£5,250	0%		D Croucher	Cllr Collor			

				2014/15	2014/15		2014/15	2015/16	2015/16	2015/16				
Service	Detail	Narrative	Set by Government? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 5,000 to 9,999	Y	£1,000	Statutory Fee set by Government	N	£0	£1,000	Statutory Fee set by Government	£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 10,000 to 14,999	Y	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 15,000 to 19,999	Y	£4,000		N	£0	£4,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 20,000 to 29,999	Y	£8,000		N	£0	£8,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 30,000 to 39,999	Y	£16,000		N	£0	£16,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 40,000 to 49,999	Y	£24,000		N	£0	£24,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 50,000 to 59,999	Y	£32,000		N	£0	£32,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 60,000 to 69,999	Y	£40,000		N	£0	£40,000		£0	0%		D Croucher	Cllr Collor

				2014/15	2014/15		2014/15	2015/16	2015/16	2015/16				
Service	Detail	Narrative	Set by Government? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 70,000 to 79,999	Y	£48,000		N	£0	£48,000	Statutory Fee set by Government	£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 80,000 to 89,999	Y	£56,000		N	£0	£56,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 90,000 and over	Y	£64,000		N	£0	£64,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 5,000 to 9,999	Y	£500		N	£0	£500		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 10,000 to 14,999	Y	£1,000		N	£0	£1,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 15,000 to 19,999	Y	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 20,000 to 29,999	Y	£4,000		N	£0	£4,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 30,000 to 39,999	Y	£8,000		N	£0	£8,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 40,000 to 49,999	Y	£12,000		N	£0	£12,000		£0	0%		D Croucher	Cllr Collor

				2014/15	2014/15		2014/15	2015/16	2015/16	2015/16				
Service	Detail	Narrative	Set by Government? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Large Scale Events	Annual Fee 50,000 to 59,999	Y	£16,000	Statutory Fee set by Government	N	£0	£16,000	Statutory Fee set by Government	£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 60,000 to 69,999	Y	£20,000		N	£0	£20,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 70,000 to 79,999	Y	£24,000		N	£0	£24,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual Fee 80,000 to 89,999	Y	£28,000		N	£0	£28,000		£0	0%		D Croucher	Cllr Collor
Licensing	Large Scale Events	Annual fee 90,000 and over	Y	£32,000		N	£0	£32,000		£0	0%		D Croucher	Cllr Collor
Licensing	Temporary Event Notices	New Notice	Y	£21		N	£3,507	£21		£3,990	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Temporary Event Notices	Theft, Loss etc	Y	£10.50		N	£0	£10.50		£10.50	0%		D Croucher	Cllr Collor
Licensing	Small Society Lotteries	Registration Fee	Y	£40		N	£760	£40		£840	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Small Society Lotteries	Annual Fee	Y	£20		N	£1,880	£20		£1,960	0%	Income based on previous year	D Croucher	Cllr Collor

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1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Bingo Club	Licence Application	N	£3,500		N	£0	£3,500		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Annual Fee	N	£950		N	£1,900	£950		£1,900	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Application to Vary	N	£1,750		N	£0	£1,750		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Application to Transfer	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Application for Reinstatement	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Application for Provisional Statement	N	£3,500		N	£0	£3,500		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Licence Application (Provisional Statement Holders)	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Licence Application	N	£3,000		N	£0	£3,000		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Annual Fee	N	£575		N	£5,175	£575		£7,475	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Application to Vary	N	£1,250		N	£0	£1,250		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Application to Transfer	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Application for Reinstatement	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Application for Provisional Statement	N	£3,000		N	£0	£3,000		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Licence Application (Provisional Statement Holders)	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor

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Service	Detail	Narrative	Set by Government? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Betting Premise (excluding Tracks)	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Licence Application	N	£2,500		N	£0	£2,500		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Annual Fee	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Application to Vary	N	£1,250		N	£0	£1,250		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Application to Transfer	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Application for Reinstatement	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Application for Provisional Statement	N	£2,500		N	£0	£2,500		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Licence Application (Provisional Statement Holders)	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Licence Application	N	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Annual Fee	N	£725		N	£2,175	£725		£2,175	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Application to Vary	N	£1,000		N	£0	£1,000		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Application to Transfer	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Application for Reinstatement	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Application for Provisional Statement	N	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Licence Application (Provisional Statement Holders)	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor

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1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Family Entertainment Centre	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Licence Application	N	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Annual Fee	N	£950		N	£9,500	£950		£8,550	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Application to Vary	N	£1,000		N	£0	£1,000		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Application to Transfer	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Application for Reinstatement	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Application for Provisional Statement	N	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Licence Application (Provisional Statement Holders)	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Licence Application	N	£8,000		N	£0	£8,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Annual Fee	N	£5,000		N	£0	£5,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Application to Vary	N	£4,000		N	£0	£4,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Application to Transfer	N	£1,800		N	£0	£1,800		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Application for Reinstatement	N	£1,800		N	£0	£1,800		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Application for Provisional Statement	N	£8,000		N	£0	£8,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Licence Application (Provisional Statement Holders)	N	£3,000		N	£0	£3,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Licence Application	N	£10,000		N	£0	£10,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Annual Fee	N	£10,000		N	£0	£10,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Application to Vary	N	£5,000		N	£0	£5,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Application to Transfer	N	£2,150		N	£0	£2,150		£0	0%		D Croucher	Cllr Collor

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1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	New Large Casino	Application for Reinstatement	N	£2,150		N	£0	£2,150		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Application for Provisional Statement	N	£10,000		N	£0	£10,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Licence Application (Provisional Statement Holders)	N	£5,000		N	£0	£5,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Licence Application	N	£15,000		N	£0	£15,000		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Annual Fee	N	£15,000		N	£0	£15,000		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Application to Vary	N	£7,500		N	£0	£7,500		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Application to Transfer	N	£6,500		N	£0	£6,500		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Application for Reinstatement	N	£6,500		N	£0	£6,500		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Application for Provisional Statement	N	£15,000		N	£0	£15,000		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Licence Application (Provisional Statement Holders)	N	£8,000		N	£0	£8,000		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Temporary Use Notice	Application Fee	Y	£500		N	£0	£500		£0	0%		D Croucher	Cllr Collor
Licensing	Alcohol Licences Premises	Permit Application Fee (2 or less Machines)	Y	£50		N	£50	£50		£100	0%		D Croucher	Cllr Collor
Licensing	Alcohol Licences Premises	Permit Application Fee (3+ Machines)	Y	£150		N	£0	£150		£0	0%		D Croucher	Cllr Collor
Licensing	Alcohol Licences Premises	Permit Annual Fee (3+ Machines)	Y	£50		N	£0	£50		£150	0%		D Croucher	Cllr Collor
Licensing	Alcohol Licences Premises	Permit Transitional Application Fee (3+ Machines)	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor

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1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Family Entertainment Centre Gaming Machine	Permit Application Fee	Y	£300		N	£0	£300		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre Gaming Machine	Permit Renewal Fee	Y	£300		N	£2,700	£300		£3,300	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Family Entertainment Centre Gaming Machine	Permit Transitional Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Prize Gaming	Permit Application Fee	Y	£300		N	£0	£300		£0	0%		D Croucher	Cllr Collor
Licensing	Prize Gaming	Permit Renewal Fee	Y	£300		N	£0	£300		£0	0%		D Croucher	Cllr Collor
Licensing	Prize Gaming	Permit Transitional Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming	Permit Application Fee	Y	£200		N	£0	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming	Permit Annual Fee	Y	£50		N	£50	£50		£100	0%		D Croucher	Cllr Collor
Licensing	Club Gaming	Permit Renewal Fee (due every 10 years)	Y	£200		N	£1,000	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming	Permit Transitional Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming Machine	Permit Application Fee	Y	£200		N	£0	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming Machine	Permit Annual Fee	Y	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming Machine	Permit Renewal Fee	Y	£200		N	£0	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming Machine	Permit Transitional Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Annual Fee	Y	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Renewal Fee	Y	£200		N	£0	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Gaming Machine Permit	Annual Fee	Y	£50		N	£250	£50		£100	0%		D Croucher	Cllr Collor

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1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Provision of Gambling	Copy Licence	Y	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Provision of Gambling	Notification of Change	Y	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor

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1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Acupuncture	Premise Registration	N	£175		N	£0	£175		£175	0%	Income based on previous year	D Croucher	Clr Collor
Licensing	Acupuncture	Additional Practitioner	N	£80		N	£80	£80		£160	0%	Income based on previous year	D Croucher	Clr Collor
Licensing	Acupuncture	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Clr Collor
Licensing	Cosmetic Piercing	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Clr Collor
Licensing	Cosmetic Piercing	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Clr Collor
Licensing	Cosmetic Piercing	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Clr Collor
Licensing	Ear Piercing	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Clr Collor
Licensing	Ear Piercing	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Clr Collor
Licensing	Ear Piercing	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Clr Collor
Licensing	Electrolysis	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Clr Collor
Licensing	Electrolysis	Additional Practitioner	N	£80		N	£80	£80		£0	0%		D Croucher	Clr Collor
Licensing	Electrolysis	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Clr Collor
Licensing	Semi-permanent Skin-colouring	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Clr Collor
Licensing	Semi-permanent Skin-colouring	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Clr Collor
Licensing	Semi-permanent Skin-colouring	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Clr Collor
Licensing	Tattooing	Premise Registration	N	£175		N	£0	£175		£175	0%		D Croucher	Clr Collor
Licensing	Tattooing	Additional Practitioner	N	£80		N	£80	£80		£160	0%	Income based on previous year	D Croucher	Clr Collor
Licensing	Tattooing	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Clr Collor
Licensing	Animal Licensing	Boarding Establishments	N	£235	plus Vet fees	N	£2,820	£235	plus Vet fees	£3,525	0%	Income based on previous year	D Croucher	Clr Collor
Licensing	Animal Licensing	Dog Breeding Establishments	N	£235	plus Vet fees	N	£470	£235	plus Vet fees	£705	0%	Income based on previous year	D Croucher	Clr Collor

				2014/15	2014/15		2014/15	2015/16	2015/16	2015/16				
Service	Detail	Narrative	Set by Government? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Animal Licensing	Dangerous Wild Animals	N	£235	plus Vet fees	N	£235	£235	plus Vet fees	£235	0%		D Croucher	Cllr Collor
Licensing	Animal Licensing	Performing Animals	N	£235	plus Vet fees	N	0	£235	plus Vet fees	£0	0%		D Croucher	Cllr Collor
Licensing	Animal Licensing	Pet Shops	N	£170	plus Vet fees	N	£1,020	£170	plus Vet fees	£1,190	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Animal Licensing	Horse Riding Establishments	N	£235	plus Vet fees	N	£1,880	£235	plus Vet fees	£1,645	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Animal Licensing	Zoos	N	£750	plus Vet fees	N	£0	£750	plus Vet fees	£0	0%		D Croucher	Cllr Collor
Licensing	Street Trading Consent	Grant or Renewal	N	£490		N	£2,940	£490		£1,470	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Street Trading Consent	Occasional	N	£130		N	£0	£130		£0	0%		D Croucher	Cllr Collor
Licensing	Street Trading Consent	Occasional Street Market	N	£200	up to 25 stalls then £10 per stall thereafter	N	£1,200	£200	up to 25 stalls then £10 per stall thereafter	£1,200	0%		D Croucher	Cllr Collor
Licensing	Street Trading Consent	Pavement Permit (New) - Tables & Chairs	N	£75	New & Variation Applications	N	£150	£75	New & Variation Applications	£225	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Street Trading Consent	Pavement Permit (Renewal) - Tables & Chairs	N	£35	Renewal	N	£875	£35	Renewal	£1,050	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Sexual Entertainment Venue	Grant	N	£3,250		N	0	£3,250		£0	0%		D Croucher	Cllr Collor
Licensing	Sexual Entertainment Venue	Renewal, Transfer or Variation	N	£2,225		N	£2,225	£2,225		£0	0%	Premises now closed	D Croucher	Cllr Collor
Licensing	Boat Licence	Grant	N	£93		N	£0	£93		£0	0%		D Croucher	Cllr Collor
Licensing	Boat Licence	Renewal or Transfer	N	£93		N	£279	£93		£279	0%		D Croucher	Cllr Collor
Licensing	Hypnotism Performance	Grant	N	£50		N	£50	£50		£0	0%		D Croucher	Cllr Collor

				2014/15	2014/15		2014/15	2015/16	2015/16	2015/16					
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1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14	
Licensing	Scrap Metal Dealer	Site Licence Grant	N	£470	New Legislation		£4,230	£470		£0	0%	All licenses in first year were classified as Site or Collector License Grants. In future years these will be Site or Collector Renewals	D Croucher	Cllr Collor	
Licensing	Scrap Metal Dealer	Site Licence Variation	N	£50			£0	£50		£0	0%		D Croucher	Cllr Collor	
Licensing	Scrap Metal Dealer	Site Licence Renewal	N	£450			£0	£450		£4,050	0%		D Croucher	Cllr Collor	
Licensing	Scrap Metal Dealer	Collectors Licence Grant	N	£275			£825	£275		£0	0%		D Croucher	Cllr Collor	
Licensing	Scrap Metal Dealer	Collectors Licence Variation	N	£50			£0	£50		£0	0%		D Croucher	Cllr Collor	
Licensing	Scrap Metal Dealer	Collectors Licence Renewal	N	£255			£0	£255		£1,275	0%		D Croucher	Cllr Collor	

				2014/15	2014/15		2014/15	2015/16	2015/16	2015/16				
Service	Detail	Narrative	Set by Government? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Hackney Carriage & Private Hire	Hackney Carriage & Private Hire Vehicle Annual Licence (Grant and Renewal)	N	£315	If vehicle is wheelchair accessible there is a £100 reduction in fee	N	£57,015	£315	If vehicle is wheelchair accessible there is a £100 reduction in fee	£57,645	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Unmet Demand Survey	N	£60		N	£4,140	£60		£4,200	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Short-term Licence Following Change of Vehicle	N	£50	No discount applicable	N	£1,700	£50	No discount applicable	£1,900	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Change of Vehicle ownership	N	£20	New administrative Fee		£100	£20	New administrative Fee	£100	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year	N	£85		N	£24,310	£85		£25,160	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	DBS Disclosure (formerly CRB)	N	£44	Fee set externally. New drivers + every 3 years for renewals	N	£4,180	£44	Fee set externally. New drivers + every 3 years for renewals	£4,400	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Knowledge Test	N	£26	new drivers	N	£364	£26	new drivers	£390	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Vehicle Plate	N	£19	per plate	N	£380	£19	per plate	£560	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Vehicle Plate holder	N	£16	per holder	N	£320	£16	per holder	£320	0%	Income based on previous year	D Croucher	Cllr Collor
Licensing	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney)	N	£55	per vehicle	N	£6,160	£55	per vehicle	£6,655	0%	Income based on previous year	D Croucher	Cllr Collor

DOVER DISTRICT COUNCIL

REGULATORY COMMITTEE – 18 NOVEMBER 2014

EXCLUSION OF THE PRESS AND PUBLIC

Recommendation

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the items to be considered involve the likely disclosure of exempt information as defined in the paragraph of Part I of Schedule 12A of the Act set out below:

<u>Item Report</u>	<u>Paragraph Exempt</u>	<u>Reason</u>
7 – Local Government (Miscellaneous Provisions) Act 1976 – Application for a Drivers Licence	1	Information relating to any individual

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item No 7

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted